

There was a Regular meeting of the Board of Trustees of the Village of Clayton on Monday March 25th, 2024, at 5:00 p.m.

PRESENT:

Nancy L. Hyde, Mayor
Robert McDowell, Deputy Mayor
Robert Riddoch, Trustee
Joanne Lenhard-Boye, Village Clerk

ABSENT:

Robert Wierzba, Trustee
Terry Jones, DPW Superintendent

Pledge of Allegiance/Call to Order:

Mayor Hyde led the Pledge of Allegiance and opened the regular board meeting at 5:00 p.m.

REQUEST TO BE ON AGENDA:

Cecilia Wirth – Climate Smart Communities – Materials were provided to provide some insight into what the CSC program is. Cecilia also had copies of NYSACHOs Climate and Health Adaptation: Moving the Needle at the Local Level that gives some examples of actions that other counties are taking. This is a completely voluntary program, but she wanted to give Village leaders some ideas of how communities are taking action to protect people's health.

The goal with this funding is to implement the planning phase and provide some support to the Village as we are very pleased you've registered as a CSC. Ideally, we will have the Village on the CSC online portal, identify a task force, and have a more general understanding of the CSC program. Cecilia elaborated on the \$3,000 grant opportunity.

Budgeted:

\$920 for incentives to gather attendance to meeting - We can work together to figure out how to utilize this. Cecilia's thoughts were to ask Hunner's Market to cater as they are a great asset to the community and have healthy food options.

\$100 for advertisements in the TI Sun (there are various ways this can be utilized, there are "actions" in the CSC program regarding campaigns and we can discuss this further at some point). - If we'd like to promote the meeting via advertisement, we could use some of this funding to do so.

\$100 for supplies - any materials required for the meeting/workshop like paper, pens, folders. The remaining funding were used for the purchase of the Sunscreen Community Kits.

There are two sunscreen dispensers and 24 SPF 30 inserts. There are around 2,000 applications per insert so that would be about 48,000 uses and would hopefully last a while. We also purchased two portable stands so that the Village has the ability to make these movable around the community, or install to a specific location. There are concerns about teens or other people messing with these, and this has been something that they have considered as well. These sunscreen kits have been used by other counties with success which is one of the reasons why we had selected this and hopefully we will see minimal issues with vandalism of these kits New York State is beginning a pilot program at some State Parks to offer free sunscreen so this does seem to be something that is becoming more common in communities.

Cecilia thanked the board for their time and is excited to work with the community in which she lives.

Kevin Patenaude, Chief of Police

1. **Activity Report** - was submitted to Board. This report is filed at the Village Clerks office.

DPW:

Terry Jones, DPW Supervisor

1. **Activity Report** – was submitted to the Board. This report is filed at the Village Clerk’s Office.

WATER/WASTEWATER:

Jeffrey Mosher, WWTP Supervisor, DANC

1. **Monthly Report** – Jeff reviewed his monthly report with the Board. This report is filed at the Village Clerks office.

2. **Water Works 2024 Spring Conference SUNY Potsdam** - Jeff asked the Board to send Dustin Orvis and Marshall Green to this conference to receive 5.5 credit hrs. for the NYSDOH and NYSDEC. The cost is \$60.00 per person on April 17th, 2024. The Board approved.

CONSENT AGENDA:

- | | |
|--|---------------------|
| 1. DRAFT Meeting Minutes March 11 th , 2024 | |
| 2. Payroll (P/R #21) 02/29/2024 to 03/13/2024 | \$ 36,114.11 |
| 3. Quarterly Payroll Officials & Historian | \$ 5,235.58 |
| 4. Prepay Abstract – 03/18/2024 | \$ 1,032.77 |
| 5. Abstract -03/25/2024 | |
| General Fund | \$ 11,609.66 |
| Water Fund | \$ 6,956.21 |
| Sewer Fund | \$ 15,795.91 |
| Total | \$ 34,361.78 |

MOTION was made by Deputy Mayor McDowell to approve consent agenda items #1-5; Trustee Riddoch seconded all in favor motion carried.

- | | |
|----------------------------|---------------------|
| 6. Capital Projects | \$ 16,995.00 |
|----------------------------|---------------------|

MOTION was made by Deputy Mayor McDowell to approve consent agenda item #6; Trustee Riddoch seconded all in favor motion carried.

CLERK:

1. **Clerk filed tentative budget FYE 2024-2025**- March 20th, 2024
2. **Joint Town/Village Zoning Board meeting minutes 01/22/2024** – Were presented to Board
3. **Joint Town/Village Planning Board meeting minutes 02/01/2024**-Were presented to Board
4. **Clerk presented tentative budget FYE 2024-2025** to the Board
5. **Clerk purposed Local Law No. 1 of 2024** - Tax Cap Levy 2024

NEW BUSINESS:

1. **Resolution 2024-06 – Correct Tier Status Retirement for Josh David** –

VILLAGE OF CLAYTON
A RESOLUTION TO RETROACTIVELY CORRECT TIER STATUS AND MEMBERSHIP IN PLAN 384-d FOR
VILLAGE EMPLOYEE JOSHUA DAVID

DATED: MARCH 25, 2024

A resolution to retroactively correct tier status and membership in Plan 384-d for Village employee Joshua David so that it accurately reflects his service employment record by including his employment with the Village of Clayton which commenced in 2009.

At a regular meeting of the Village Board of the Village of Clayton, Jefferson County, New York, held at 425 Mary Street, Clayton, New York, on the 25th day of March 2024, at 5:00 p.m. prevailing time:

The meeting was called to order by Mayor Hyde and upon roll being called the following were:

- Present:** Nancy Hyde, Mayor
Robert McDowell, Trustee
Robert Wierzba, Trustee
Robert Riddoch, Trustee

The following resolution was offered by Trustee Riddoch, who moved its adoption, seconded by Deputy Mayor McDowell to wit:

WHEREAS, Joshua David commenced employment with the Village of Clayton in 2009, and

WHEREAS, the Village Board of the Village of Clayton agreed to enroll all eligible employees in Plan 384-d, and

WHEREAS, Joshua David was not properly enrolled in Plan 384-d, and

WHEREAS, the Village of Clayton has received a Fiscal Note from the New York State Retirement System indicating that said retroactive correction will require an immediate past service cost of \$164,000, and

WHEREAS, said Fiscal Note also indicated that there will be an anticipated increase of approximately \$14,000 in the annual contributions of the Village of Clayton for the fiscal year ending March 31, 2025, with the future years varying as the billing rate and salary of Officer David change,

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Clayton, Jefferson County, New York, hereby agrees to move forward with the Honorable Assemblyman Scott Gray sponsoring a bill that will retroactively correct the tier status and membership in Plan 384-d for Village employee Joshua David, so that it accurately reflects his service employment record by including his employment with the Village of Clayton which commenced in 2009. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Aye</u>	<u>Nay</u>
Nancy Hyde, Mayor	<u>_x_</u>	___
Robert McDowell, Deputy Mayor	<u>_x_</u>	___
Robert Wierzba, Trustee	Absent	___
Robert Riddoch, Trustee	<u>_x_</u>	___

The foregoing resolution was thereupon declared duly adopted March 25th, 2024

2. **Set Public Hearing – VOC Tentative Budget 2022-2023 –**

MOTION made by Trustee Riddoch; Deputy Mayor McDowell seconded; all were in favor motion carried.

3. **Set Public Hearing - Local Law No. 1 of 2024 Tax Cap Levy**

MOTION made by Trustee Riddoch; Deputy Mayor McDowell seconded; all were in favor motion carried.

4. **Board received 2024 February Financial Reports** – Cash Summary, Statement of Activity, Period to Date Actuals

MOTION made by Trustee Riddoch; Deputy Mayor McDowell seconded; all were in favor motion carried.

5. **Forgiveness for first time penalty fees** on water/sewer accounts 1233-0, 1037-0, 1187-0, 466-0, 469-0 – total \$692.86

MOTION made by Trustee Riddoch; Deputy Mayor McDowell seconded; all were in favor motion carried.

MAYOR:

1. **Allen Heberling** – Mayor Hyde read Allen’s resignation letter out loud to public and board.

2. **Video streaming meetings-** After three quotes were given to the VOC, Mayor Hyde asked the Board to approve moving forward with Heinz Wahl who was the lowest quote out of them all. The approximate total amount that this will cost is \$1,812.30 plus shipping and labor. **MOTION** made by Deputy Mayor McDowell to accept proposal from Heinz Wahl; Trustee Riddoch seconded; all were in favor motion carried.

3. **Mary Street Dock and Mooring fees** - The board has begun to discuss the fees for Mary Street Dock and possibly Rotary Dock. This was tabled for a later time.

4. **Old Business updates** - Mayor Hyde has put a phone call into the village attorney to ask about the Camera Policy and Abstract being done. The abstract is for the Lions Club to see that the Village has ownership over the building at the Lions Field.

The Rotary Rook contractor has looked at this project and is moving forward.

MOTION made by Trustee Riddoch to enter Executive Session at 5:55pm; Deputy Mayor McDowell seconded; all were in favor motion carried.

EXECUTIVE SESSION:

1. **Personnel**

MOTION made by Trustee Riddoch to enter back into regular meeting at 6:17pm; Deputy Mayor McDowell seconded; all were in favor motion carried.

ADJOURNMENT:

Trustee Riddoch presented a **MOTION** to adjourn the regular meeting at 6:17p.m. Deputy Mayor McDowell seconded; all in favor motion was carried.

Respectfully,

Joanne Lenhard-Boye, Village Clerk